

To: Park Board of Commissioners

From: George Alexoff

Subject: Grounds Mower Purchase

Date: May 16, 2014

The Park District has entered into a contract with School District 29 to perform landscaping services to the District. In order to provide this service the District will need to replace its oldest mower. The mower has not been budgeted for.

The contracted pricing agreed to between the School District and Park District included depreciated funding to purchase and replace the mower.

Staff would recommend authorizing the purchase of the mower in fiscal year 2013-2014. Attached is the state bid pricing for your review.



**Grounds &
Sports Turf**

Steve Schiller
Territory Manager
3816 Carnation St.
Franklin Park, Illinois 60131
Cell # (630) 251-7321
Fax # (847) 678-5511
sschiller@reinders.com

Acct #: 369154

Northfield Park District
401 Wagner Road
Northfield, IL 60093

| | |
|--------------------------------|-----------------------------------|
| Contract # 4017552 | I-Quote I.D. # |
| Quote Date 5/12/2014 | Quote Good for 30 Days |

Attn: Bill Byron



| Qty | Line Item | Model # | Description | Unit Each | Total |
|-----|-----------|-------------|--|------------|------------|
| 1 | | 74267 | 25 HP Kubota Diesel w/ 60" TURBO FORCE Deck | \$12,024 | \$12,024 |
| 1 | | 78567 | Comm/Prof - DFS Rear Bagger-60" Deck (For use with 78553) | \$1,935.36 | \$1,935.36 |
| 1 | | 78538 | Z500/7000 Series Blower & Drive Kit for 60" Deck | \$839.52 | \$839.52 |
| 1 | | trade Value | 2007 Toro Zturn Model Serial Hours | | |

Total Purchase: **\$14,799**

Proposal Summary

I am pleased to submit the attached proposal for your consideration

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction.

All prices quoted include delivery to your facility unless otherwise stated. The preceding pricing is valid for 30 days. Prices include assembly where applicable and accessibility to parts and service manuals. Timing at delivery may vary and is subject to manufacturer's availability. Purchaser is responsible for applicable taxes.

To accept this proposal, sign here and return: _____

Date: _____

Thank you for considering Reinders, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Steve Schiller
Territory Manager
Reinders, Inc.



To: Park Board of Commissioners
From: George Alexoff
Subject: Pickup Truck Purchase
Date: May 16, 2014

The capital budget for 2014-2015 has included \$45,000 for the purchase of a replacement pickup truck for the District.

Staff has specified the purchase of a 2015 Ford F350 Super duty 4x4 Crew Cab and the required additional upgrades. All trucks are built to specifications and require a 90 day lead time on delivery.

The Illinois State Bid contract for trucks was awarded to Bob Ridings Ford. Regional Truck Equipment is another company that provides municipal pricing for some of the upgrades the District requires for the truck.

I would recommend approval as detailed on the pickup truck pricing page attached.

| | |
|--------------------------|-----------|
| Bob Ridings Ford | \$ 30,345 |
| Regional Truck Equipment | \$ 13,152 |
| TOTAL: | \$ 43,497 |

Pickup Truck Pricing

| <p>Staff is recommending purchasing the truck through the Illinois State Contract with Bob Ridings Ford. Regional Truck Equipment (RTE) is offering lower municipal pricing on the highlighted items, therefore it is also staff's recommendation to use RTE for those items.</p> | <p>State Contract Pricing through Bob Ridings Ford Dealership</p> | <p>Comparative Costs through Regional Truck Equipment</p> | |
|---|---|---|---------------------|
| <p>Description</p> | <p>Ford Cost</p> | <p>RTE Cost</p> | |
| 2015 Ford F350 Super Duty, 4x4, Crew Cab | \$ 25,740.00 | N/A | |
| 8ft bed | \$ 180.00 | N/A | |
| XL Value Package w/ Bluetooth | \$ 925.00 | N/A | |
| Power Package w/ crew cab | \$ 1,025.00 | N/A | |
| Auxillary Springs and stabilizer | \$ 150.00 | N/A | |
| Electronic switch on the fly 4x4 | \$ 175.00 | N/A | |
| Electronic Locking Axle 3.73 | \$ 330.00 | N/A | |
| Factory switch upfitter panel | \$ 125.00 | N/A | |
| 4x4 skid plate package | \$ 90.00 | N/A | |
| All terrain tires | \$ 120.00 | N/A | |
| Snow plow prep package | \$ 75.00 | N/A | |
| Trailer Brake | \$ 195.00 | N/A | |
| Engine block heater | \$ 65.00 | N/A | |
| Daytime running lights | \$ 40.00 | N/A | |
| Sliding rear window | \$ 125.00 | N/A | |
| Roof clearance lights | \$ 55.00 | N/A | |
| Backup Alarm | \$ 120.00 | \$ 65.00 | |
| Extra Key | \$ 150.00 | N/A | |
| Running Boards | \$ 350.00 | N/A | |
| Mudflaps | \$ 125.00 | \$ 120.00 | |
| Drop in bedliner | \$ 300.00 | \$ 195.00 | |
| Western MVP V Plow | \$ 5,995.00 | \$ 5,382.00 | |
| Strobe Light | \$ 550.00 | \$ 325.00 | |
| Tommygate Liftgate | \$ 3,370.00 | \$ 2,250.00 | |
| Toolbox | \$ 995.00 | \$ 465.00 | |
| Delivery | \$ 275.00 | N/A | |
| License and Title | \$ 155.00 | N/A | |
| Spray Tank System | N/A | \$ 4,350.00 | Total Cost |
| Total | \$ 30,345.00 | \$ 13,152.00 | \$ 43,497.00 |

To: Park Board of Commissioners
From: George Alexoff
Subject: Monthly Informational Items
Date: May 16, 2014

Administrative & Finance Meetings Set

The Administrative and Finance Committees will be meeting on the following dates to review the 2014-2015 Budget. All commissioners are welcome to attend.

Tuesday, May 27th 5:30-7:00 p.m. to discuss Employee Compensation and Benefits
Monday, June 2nd 5:30-7:00 p.m. to discuss the Operating and Capital budget.

Facility Usage Events

May 23rd -26th Kenilworth–Winnetka Baseball Memorial Day Tournament @ Willow Park.

June 7th Sunset Ridge School District 29 Children’s Fair @ Willow Park

June 13th-15th Trevian Softball Association Fathers’ Day Softball Tournament @ Willow Park.

Community Center Expansion Master Plan Update

Staff has met with Williams and Associates to discuss the next steps in the Master Plan. At the June 23 board meeting Williams will update the board on the plan and discuss alternative phased options and cost for the project.

WILLOW ROAD UPDATE

To: Park Board of Commissioners
From: George Alexoff
Subject: Willow Road Update
Date: May 16, 2014

Two items have come up as it relates to the Park District.

Item 1

In order to complete the bridge work, the contractor had to install a temporary sand barrier in the North Branch of the Chicago River. The barrier was approved by MWRD to allow water flow through a pipe during the construction of the bridge. Unfortunately, the recent rain events have caused (in the Park District's mind) a major problem with water flow through the river. Willow Park has experienced additional water and more importantly, a slow-down of water leaving the site. I have spoken with IDOT and the Village and they will do what they can to remove the barrier as soon as it is safe to do so. Unfortunately this has caused the fields to be closed longer than in past rain events.

I have stressed to IDOT that when the restriction is in place for the south side bridge work, we need to limit the time the sand bags are in place to prevent this from happening again if we experience a large rain event.

I will provide an update at the meeting.

Item 2

The construction of the pathway connection is tentatively schedule to begin after Memorial Day. The connection from the pathway to the sidewalk will not be done until the sidewalk is poured, which is scheduled to be done after the road is completed in June.

CONSENT AGENDA

**NORTHFIELD PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, APRIL 28, 2014
NORTHFIELD COMMUNITY CENTER
BOARD ROOM 6:30 P.M.**

President Trimble called the meeting to order at 6:30 p.m. and a roll call was taken.
Present: Commissioners – Trimble, Coyle, Spaan, O’Grady, Head, Bickford, Zaban
Also present staff member: Alexoff, Sweeney, Guillen
Absent: Treasurer Morrell

APPROVAL/ADDITIONS TO AGENDA

None

AUDIENCE COMMENTS

None

CORRESPONDENCE

None

DIRECTOR’S REPORT

a. Community Center Expansion Update

In the next two weeks staff will meet with Williams Architects. They will look at the overall plan again, see how it could be phased in if necessary and estimating the costs attached to each phase. The new compiled plans will be presented to the board at the June meeting.

There is no new information on the Park Grant.

b. Informational Items

- Budget - The budget review process will be separated into two separate meetings; one to review employee benefits & compensation, the other to review the operating and capital budget.
- Park / School meeting - School was notified about decision to cancel the Afterschool Program. The next meeting will be at the end of May.
- ATT Vault negotiation - The property was assessed at 15K. The Park District has requested 100K for 20 years. Their offer was 30K.
- Northbrook Park District’s board has voted to explore the option of purchasing the Five Seasons Sports Club in Northbrook for a community recreation center. There may be potential partnership opportunities for the Northfield Park District.

CONSENT AGENDA

- a. Approval of Board Meeting Minutes 03/24/14**
- b. Approval of Cash Expenditures for month March 24 (copy for review will be available at the meeting)**

Commissioner Trimble made a motion to approve the Consent Agenda
Commissioner O’Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Head
Bickford, Zaban.**

Voting Nay: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

a. **Finance (March 2014)** Staff is preparing the budget for next year.

b. **Recreation, Park Grounds and Facilities**

- All the Spring classes have started. All enrichment classes are going; there have been no cancellations.
- 4th of July sponsorships are coming in. Staff will reach out to a list of vendors provided by the village. A meeting will be scheduled with Mariano’s for in-kind product donations.
- Summer camp registration is picking up. CIT program is very popular again this year; the first two weeks are full. Sports camp registration is going very well.

ADJOURNMENT

Commissioner Trimble made a motion to adjourn the meeting at 7:07 p.m.
Commissioner O’Grady seconded the motion. A roll call vote was taken.

**Voting Aye: Commissioners: Trimble, Coyle, Spaan, O’Grady, Head,
Bickford, Zaban**

Voting Nay: Commissioners: None

Absent: Commissioners: None

Abstain: Commissioners: None

Motion passed.

AGENCY REPORTS

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| 2 | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Fiscal Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | J |
|-----|------------------|------------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|----------------------------------|------------------|---|---------------|
| | A | B | C | D | E | F | G | H | I | | |
| 772 | ALL FUNDS | | | | | | | | | | <i>Page 1</i> |
| 773 | | TOTAL AGENCY REVENUE | 31,272 | 152,016 | 1,646,444 | 1,555,383 | 1,459,338 | 1,701,668 | 187,105 | 12.8% | |
| 774 | | TOTAL AGENCY EXPENSES | 98,820 | 119,186 | 1,379,755 | 1,283,278 | 1,426,950 | 1,744,986 | (47,195) | -3.3% | |
| 775 | | RESERVES | (67,548) | 32,830 | 266,689 | 272,105 | 32,389 | (43,318) | 234,300 | 723.4% | |
| 778 | | | | | | | | | | | |
| 779 | | | | | | | | | | | |
| 780 | | Fund Balance-Beginning | | | 841,439 | | 800,019 | 800,019 | | | |
| 781 | | Fiscal Year Reserves | | | 266,689 | | 32,389 | (43,318) | | | |
| 782 | | Fund Balance-Ending | | | 1,108,128 | | 832,408 | 756,701 | | | |
| 783 | | | | | | | | | | | |

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2014

| AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Fiscal Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | |
|----------------------------|-----------------------------|----------------------|----------------------|----------------------------|----------------------|---------------------|----------------------------|---------------|--|--|
| A | B | C | D | E | F | G | H | I | J | |
| 01-CORPORATE FUND | | | | | | | | | | |
| 0110000003010 | TAXES | 7,213 | 90,000 | 642,380 | 625,656 | 574,000 | 645,000 | 68,380 | 11.9% | |
| 0110000003070 | BANK INTEREST | - | 80 | 1,290 | 783 | 769 | 780 | 521 | 67.8% | |
| 0110000003091 | NSSRA REIMBURSEMENT | - | - | - | - | - | 8,100 | - | | |
| 0110000003099 | MISCELLANEOUS REVENUE | - | - | - | 1,940 | 1,500 | 1,500 | (1,500) | | |
| TOTAL REVENUES | | 7,213 | 90,080 | 645,169 | 628,379 | 576,269 | 655,380 | 68,901 | 12.0% | |
| 0110000004008 | FT SALARIES | 24,381 | 23,102 | 246,527 | 236,513 | 257,712 | 315,731 | (11,185) | -4.3% | |
| 0110000004009 | PT SALARIES | 4,258 | 4,372 | 44,289 | 43,156 | 47,306 | 58,237 | (3,017) | -6.4% | |
| 0110000004015 | HEALTH INSURANCE | 6,216 | 6,099 | 57,463 | 53,111 | 57,660 | 69,867 | (197) | -0.3% | |
| 0110000004026 | GAS / MILEAGE REIMBURSEMENT | 539 | 535 | 5,631 | 5,770 | 5,859 | 7,440 | (228) | -3.9% | |
| 0110000004050 | DUES & EDUCATION | 500 | 727 | 12,554 | 14,346 | 15,818 | 15,947 | (3,264) | -20.6% | |
| 0110000004099 | MISC -EXP | 756 | 728 | 7,784 | 6,803 | 11,370 | 15,000 | (3,586) | -31.5% | |
| 0110000005022 | PHONE | 385 | 540 | 5,311 | 5,137 | 5,400 | 6,480 | (89) | -1.6% | |
| 0110000005023 | INTERNET / CABLE | 115 | 120 | 1,034 | 1,061 | 1,152 | 1,392 | (118) | -10.2% | |
| 0110000005030 | PRINTING | - | - | 28,879 | 29,268 | 30,800 | 30,800 | (1,921) | -6.2% | |
| 0110000005040 | LEGAL & PROFESSIONAL | 2,969 | 750 | 6,349 | 5,875 | 6,000 | 7,200 | 349 | 5.8% | |
| 0110000005060 | CONTRACTUAL | 1,526 | 2,193 | 23,719 | 25,314 | 27,612 | 32,311 | (3,893) | -14.1% | |
| 0110000006010 | OFFICE EQUIPMENT | - | - | 2,583 | 1,695 | 3,590 | 4,500 | (1,007) | -28.0% | |
| 0110000006020 | CAPITAL PURCHASES | - | - | - | 175 | - | - | - | | |
| 0110000006021 | OFFICE SUPPLIES | 378 | 372 | 2,731 | 3,513 | 4,055 | 4,800 | (1,324) | -32.7% | |
| 0110000006025 | POSTAGE | - | 90 | 2,800 | 3,711 | 4,528 | 4,555 | (1,728) | -38.2% | |
| 0110000006070 | SAFETY | - | 95 | 1,037 | 1,246 | 1,402 | 1,990 | (365) | | |
| TOTAL EXPENSES | | 42,022 | 39,723 | 448,692 | 436,695 | 480,265 | 576,251 | (31,574) | -6.6% | |
| TOTAL FUND REVENUES | | 7,213 | 90,080 | 645,169 | 628,379 | 576,269 | 655,380 | 68,901 | 12.0% | |
| TOTAL FUND EXPENSES | | 42,022 | 39,723 | 448,692 | 436,695 | 480,265 | 576,251 | (31,574) | -6.6% | |
| RESERVES | | (34,810) | 50,357 | 196,478 | 191,684 | 96,004 | 79,129 | 100,474 | 104.7% | |
| 0190000009992 | TRANSFER OUT | - | - | - | - | - | 97,850 | - | | |
| 100000009000 | Fund Balance-Beginning | | | 196,271 | | 190,938 | 190,938 | | | |
| | Fiscal Year Reserves | | | 196,478 | | 96,004 | (18,721) | | | |
| | Fund Balance-Ending | | | 392,749 | | 286,942 | 172,217 | | | |

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | |
|-----|-------------------------------|---------------------------|----------------------|----------------------|----------------------------|----------------------|---------------------|---------------|--|----------|
| | A | B | C | D | E | F | G | H | I | J |
| 2 | 03-RECREATION FUND | | | | | | | | | |
| 41 | <i>Page 3</i> | | | | | | | | | |
| 42 | 0310000003010 | TAXES | 371 | 6,199 | 39,779 | 36,473 | 38,900 | 38,900 | 879 | 2.3% |
| 53 | 0320000003099 | MISCELLANEOUS REVENUE | - | - | - | - | - | - | - | - |
| 54 | 032XXXXXX3030 | RENTAL INCOME | 5,489 | 5,075 | 174,500 | 178,802 | 176,391 | 280,057 | (1,890) | -1.1% |
| 59 | 032XXXXXX3050 | CONCESSIONS | 1,054 | 1,178 | 6,702 | 7,048 | 7,568 | 12,280 | (866) | -11.4% |
| 65 | 033028XXX3040 | FITNESS CENTER | 3,150 | 5,137 | 44,058 | 46,994 | 45,024 | 53,663 | (966) | -2.1% |
| 185 | 032XXXXXX3095 | REIMBURSEMENTS | - | - | 17,479 | 2,584 | - | - | 17,479 | - |
| 186 | 033XXXXXX3020 | PROGRAM REVENUE | 10,846 | 9,135 | 380,981 | 334,880 | 314,751 | 316,958 | 66,230 | 21.0% |
| 188 | TOTAL REVENUES | | 20,910 | 26,724 | 665,670 | 607,731 | 582,634 | 701,858 | 83,036 | 14.3% |
| 189 | ADMINISTRATIVE | | | | | | | | | |
| 190 | 0310000004008 | FT SALARIES | 4,542 | 4,542 | 48,891 | 46,772 | 48,949 | 60,360 | (58) | -0.1% |
| 192 | 0310000104095 | SCHOLARSHIPS-EXPENSE | - | - | 1,277 | 1,138 | - | - | 1,277 | - |
| 193 | 0310000004099 | MISCELLANEOUS EXPENSE | - | - | - | 59 | - | - | - | - |
| 194 | TOTAL ADMINISTRATIVE | | 4,542 | 4,542 | 50,168 | 47,968 | 48,949 | 60,360 | 1,219 | 2.5% |
| 195 | PARKS & FACILITIES | | | | | | | | | |
| 199 | 032XXXXXX4008 | FT SALARIES | 2,990 | 2,989 | 32,524 | 31,855 | 32,515 | 39,993 | 9 | 0.0% |
| 206 | 032XXXXXX4009 | PT SALARIES | 3,168 | 5,105 | 49,293 | 40,011 | 51,004 | 63,975 | (1,711) | -3.4% |
| 219 | 032XXXXXX502X | UTILITIES | 2,928 | 2,147 | 23,720 | 24,241 | 28,273 | 36,308 | (4,553) | -16.1% |
| 228 | 032XXXXXX5060 | CONTRACTUAL | 2,410 | 1,639 | 49,347 | 47,014 | 55,226 | 76,408 | (5,879) | -10.6% |
| 235 | 032XXXXXX5061 | REPAIR & MAINTENANCE | 994 | 6,116 | 66,667 | 67,295 | 49,303 | 60,415 | 17,364 | 35.2% |
| 240 | 032XXXXXX6010 | SMALL EQUIPMENT | 495 | 500 | 2,762 | 924 | 5,375 | 5,875 | (2,613) | - |
| 246 | 032XXXXXX6020 | CAPITAL PURCHASES | - | - | 10,041 | - | 10,200 | 10,200 | (160) | -1.6% |
| 253 | 032XXXXXX6021 | SUPPLIES | 3,735 | 7,923 | 41,839 | 34,585 | 47,019 | 61,120 | (5,181) | -11.0% |
| 255 | TOTAL PARKS | | 16,720 | 26,418 | 276,192 | 245,923 | 278,915 | 354,294 | (2,723) | -1.0% |
| 256 | RECREATION | | | | | | | | | |
| 365 | 033XXXXXX4009 | PT SALARIES | 5,113 | 3,832 | 98,227 | 84,566 | 89,643 | 97,355 | 8,584 | 9.6% |
| 477 | 033XXXXXX5060 | CONTRACTUAL | 6,628 | 2,747 | 94,725 | 104,115 | 86,958 | 93,921 | 7,766 | 8.9% |
| 478 | 0330282836010 | SMALL EQUIPMENT-OTHER | - | 400 | 36 | 114 | 2,319 | 2,519 | (2,283) | - |
| 479 | 0330282836020 | CAPITAL EQUIPMENT-FITNESS | - | - | - | - | - | - | - | #DIV/0! |
| 587 | 033XXXXXX6021 | SUPPLIES | 292 | 427 | 19,399 | 18,858 | 21,418 | 21,567 | (2,018) | -9.4% |
| 588 | TOTAL RECREATION | | 12,033 | 7,406 | 212,387 | 207,654 | 200,338 | 215,362 | 12,049 | 6.0% |
| 589 | TOTAL EXPENSES | | 33,294 | 38,367 | 538,747 | 501,546 | 528,202 | 630,016 | 10,545 | 2.0% |
| 590 | RESERVES | | (12,385) | (11,643) | 126,923 | 106,185 | 54,432 | 71,842 | 72,491 | 133.2% |
| 596 | | | | | | | | | | |
| 597 | 0390000009992 | TRANSFER OUT TO CAPITAL | - | - | - | - | - | 49,000 | - | - |
| 599 | | | | | | | | | | |
| 600 | Fund Balance-Beginning | | | | 184,635 | | 174,427 | 174,427 | | |
| 601 | Fiscal Year Reserves | | | 21 | 126,923 | | 54,432 | 22,842 | | 91111.0% |
| 602 | Fund Balance-Ending | | | | 311,558 | | 228,859 | 197,269 | | |

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| 2 | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date | Year Actual | Fiscal to Date | Year Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | J |
|-----|----------------------|-------------------------|----------------------------|-------------------------|----------------------------------|------------------|----------------|-------------------|----------------|------------------|---|---------------|
| | A | B | C | D | E | F | G | H | I | J | | |
| 603 | 05-NSSRA FUND | | | | - | | | | | | | <i>Page 4</i> |
| 604 | 0510000003010 | TAXES | 1,694 | 18,711 | 182,308 | | 184,555 | 167,486 | 168,400 | 14,823 | 8.9% | |
| 605 | 0510000003080 | NSSRA - GRANT | - | - | - | | - | - | - | - | | |
| 606 | 0510000003081 | INCLUSION REIMBURSEMENT | - | - | - | | - | - | - | - | | |
| 607 | | TOTAL REVENUE | 1,694 | 18,711 | 182,308 | | 184,555 | 167,486 | 168,400 | 14,823 | 8.9% | |
| 608 | 0510000004008 | SALARIES | 1,673 | 1,564 | 16,496 | | 15,674 | 16,910 | 20,848 | (414) | -2.4% | |
| 609 | 0510000007010 | NSSRA -EXPENSE | - | - | 58,840 | | 53,207 | 69,471 | 85,889 | (10,631) | -15.3% | |
| 610 | 0520000004009 | ALL PARKS SALARIES | 1,586 | - | 7,498 | | 2,094 | 8,190 | 8,190 | (692) | -8.5% | |
| 611 | | TOTAL EXPENSES | 3,259 | 1,564 | 82,834 | | 70,975 | 94,571 | 114,927 | (11,737) | (0) | |
| 612 | 0590000009991 | TRANSFER IN TO NSSRA | - | | - | | - | - | - | - | #DIV/0! | |
| 613 | | TOTAL FUND REVENUE | 1,694 | 18,711 | 182,308 | | 184,555 | 167,486 | 168,400 | 14,823 | 8.9% | |
| 614 | | TOTAL FUND EXPENSES | 3,259 | 1,564 | 82,834 | | 70,975 | 94,571 | 114,927 | (11,737) | -12.4% | |
| 615 | | RESERVES | (1,565) | 17,147 | 99,474 | | 113,580 | 72,915 | 53,473 | 26,559 | 36.4% | |
| 616 | | | | | | | | | | | | |
| 617 | 0590000009992 | TRANSFER OUT FROM NSSRA | - | - | - | | - | - | 111,201 | - | | |
| 618 | | | | | | | | | | | | |
| 619 | | Fund Balance-Beginning | | | 101,301 | | | 84,030 | 84,030 | | | |
| 620 | | Fiscal Year Reserves | | | 99,474 | | | 72,915 | (57,728) | | | |
| 621 | | Fund Balance-Ending | | | 200,775 | | | 156,945 | 26,302 | | | |

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| 2 | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | J |
|-----|----------------------|------------------------|----------------------------|-------------------------|----------------------------------|----------------------------|---------------------------|------------------|---|---------------|
| | A | B | C | D | E | F | G | H | I | J |
| 622 | 07-AUDIT FUND | | | | | | | | | <i>Page 5</i> |
| 623 | 0710000003010 | TAXES | 95 | 1,501 | 10,339 | 9,598 | 10,201 | 10,201 | 138 | 1.4% |
| 624 | 0710000005040 | LEGAL & PROFESSIONAL | - | - | 8,300 | 8,400 | 8,300 | 8,300 | - | |
| 625 | | | | | | | | | | |
| 627 | | TOTAL FUND REVENUE | 95 | 1,501 | 10,339 | 9,598 | 10,201 | 10,201 | 138 | 1.4% |
| 628 | | TOTAL FUND EXPENSE | - | - | 8,300 | 8,400 | 8,300 | 8,300 | - | |
| 629 | | RESERVES | 95 | 1,501 | 2,039 | 1,198 | 1,901 | 1,901 | 138 | 7.3% |
| 630 | | TRANSFER IN | | | | | | | | |
| 631 | | | | | | | | | | |
| 632 | | Fund Balance-Beginning | | | 6,038 | | 5,896 | 5,896 | | |
| 633 | | Fiscal Year Reserves | 95 | | 2,039 | | 1,901 | 1,901 | | |
| 634 | | Fund Balance-Ending | | | 8,077 | | 7,797 | 7,797 | | |

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| 2 | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Fiscal Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | J |
|-----|--------------------------|------------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|----------------------------------|------------------|---|---------------|
| | A | B | C | D | E | F | G | H | I | J | |
| 635 | 09-LIABILITY FUND | | | | | | | | | | <i>Page 6</i> |
| 636 | 0910000003010 | TAXES | 304 | 3,000 | 32,096 | 28,794 | 27,100 | 30,701 | 4,996 | 18.4% | |
| 637 | 0910000004008 | FT SALARIES | 214 | 214 | 2,339 | 2,282 | 2,341 | 2,878 | (2) | -0.1% | |
| 638 | 0910000007020 | LIABILITY INSURANCE | 2,318 | 2,320 | 21,762 | 19,667 | 21,952 | 26,648 | (191) | -0.9% | |
| 640 | | TOTAL EXPENSES | 2,532 | 2,534 | 24,101 | 21,950 | 24,293 | 29,526 | (192) | -0.8% | |
| 641 | | TOTAL FUND REVENUE | 304 | 3,000 | 32,096 | 28,794 | 27,100 | 30,701 | 4,996 | 18.4% | |
| 642 | | TOTAL FUND EXPENSE | 2,532 | 2,534 | 24,101 | 21,950 | 24,293 | 29,526 | (192) | -0.8% | |
| 643 | | RESERVES | (2,229) | 466 | 7,995 | 6,844 | 2,807 | 1,175 | 5,189 | 184.9% | |
| 644 | | | | | | | | | | | |
| 645 | | TRANSFER IN | | | | 3,000 | | | | | |
| 646 | | Fund Balance-Beginning | | | 13,472 | | 13,153 | 13,153 | | | |
| 647 | | Fiscal Year Reserves | | | 7,995 | | 2,807 | 1,175 | | | |
| 648 | | Fund Balance-Ending | | | 21,467 | | 15,960 | 14,328 | | | |

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| 2 | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | I | J |
|-----|--------------------------------|--------------------------------|----------------------|----------------------|----------------------------|----------------------|---------------------|---------------|--|--------|---|
| 649 | A | B | C | D | E | F | G | H | I | J | |
| | 11-SOCIAL SECURITY FUND | | | | | | | | | | |
| 650 | 1110000003010 | TAXES | 594 | 7,000 | 61,732 | 50,602 | 51,929 | 57,127 | 9,803 | 18.9% | |
| 652 | 1110000004011 | WITHOLDING | 3,720 | 3,500 | 39,186 | 37,153 | 42,900 | 51,100 | (3,714) | -8.7% | |
| 655 | | TOTAL FUND REVENUE | 594 | 7,000 | 61,732 | 50,602 | 51,929 | 57,127 | 9,803 | 18.9% | |
| 656 | | TOTAL FUND EXPENSE | 3,720 | 3,500 | 39,186 | 37,153 | 42,900 | 51,100 | (3,714) | -8.7% | |
| 657 | | RESERVES | (3,125) | 3,500 | 22,546 | 13,449 | 9,029 | 6,027 | 13,517 | 149.7% | |
| 658 | <hr/> | | | | | | | | | | |
| 659 | 1190000009991 | TRANSFER IN TO SOCIAL SECURITY | - | - | - | 57,000 | - | - | - | | |
| 661 | | Fund Balance-Beginning | | | 20,707 | | 19,281 | 19,281 | | | |
| 662 | | Fiscal Year Reserves | | | 22,546 | | 9,029 | 6,027 | | | |
| 663 | | Fund Balance-Ending | | | 43,253 | | 28,310 | 25,308 | | | |

Northfield Park District
 Revenue and Expense Report
 For the Month Ending
 Apr 2014

| 2 | AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Fiscal Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | J |
|-----|---------------------|------------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|----------------------------------|------------------|---|---------------|
| | A | B | C | D | E | F | G | H | I | J | |
| 664 | 13-IMRF FUND | | | | | | | | | | <i>Page 8</i> |
| 665 | 1310000003010 | TAXES | 452 | 5,000 | 49,118 | 45,591 | 43,720 | 48,001 | 5,398 | 12.3% | |
| 666 | 1310000004012 | IMRF-EMPLOYER | 3,862 | 3,365 | 39,659 | 35,186 | 39,428 | 48,608 | 231 | 0.6% | |
| 668 | | TOTAL FUND REVENUE | 452 | 5,000 | 49,118 | 45,591 | 43,720 | 48,001 | 5,398 | 12.3% | |
| 669 | | TOTAL FUND EXPENSES | 3,862 | 3,365 | 39,659 | 35,186 | 39,428 | 48,608 | 231 | 0.6% | |
| 670 | | RESERVES | (3,410) | 1,635 | 9,459 | 10,405 | 4,292 | (607) | 5,167 | 120.4% | |
| 671 | 1390000009991 | TX FROM CORP | | | - | 20,000 | | | | | |
| 672 | | Fund Balance-Beginning | | | 22,112 | | 22,975 | 22,975 | | | |
| 673 | | Fiscal Year Reserves | | | 9,459 | | 4,292 | (607) | | | |
| 674 | | Fund Balance-Ending | | | 31,571 | | 27,267 | 22,368 | | | |

Northfield Park District
Revenue and Expense Report
For the Month Ending
Apr 2014

| AccountNum | AccountDesc | Current Month Actual | Current Month Budget | Fiscal Year to Date Actual | Prior to Date Actual | Year to Date Budget | Fiscal Year to Date Budget | Annual Budget | Variance Fiscal YTD Actual vs Fiscal YTD | |
|---------------------------------|-----------------|--------------------------------|----------------------|----------------------------|----------------------|---------------------|----------------------------|------------------|--|---------------|
| A | B | C | D | E | F | G | H | I | J | |
| 15-CAPITAL PROJECTS FUND | | | | | | | | | | |
| 675 | | | | | | | | | | <i>Page 9</i> |
| 677 | 1520009503060 | FOUNDATION CONTRIBUTIONS | 10 | - | 10 | - | - | - | 10 | |
| 681 | 1521060003099 | WILLOW PARK-MISC INCOME | - | - | - | 135 | - | - | - | |
| 682 | 1521069143060 | NP FOUNDATION CONTRIBUTIONS | - | - | - | - | - | 30,000 | - | #DIV/0! |
| 700 | | TOTAL REVENUES | 10 | - | 10 | 135 | - | 30,000 | 10 | |
| OTHER CAP. PROJECTS | | | | | | | | | | |
| 737 | 1520000005040 | LEGAL & PROFESSIONAL EXP | 8,430 | - | 30,716 | 5,157 | 5,500 | 5,500 | 25,216 | |
| 739 | 1520000006020 | ARKS GENERAL CAPITAL PURCHASE | - | - | 11,098 | 12,412 | 12,000 | 12,000 | (902) | |
| 740 | 1521050007090 | COMMUNITY CENTER LOAN | - | 8,350 | 8,333 | 8,333 | 8,350 | 8,350 | (17) | |
| 741 | 1521050004009 | CAPITAL- COM. CTR SALARIES | - | - | - | - | - | - | - | |
| 742 | 1521050006020 | COMMUNITY CENTER CAP PURCHASES | - | - | - | 6,397 | 6,776 | 6,776 | (6,776) | |
| 745 | 1521070004009 | CAPITAL-CLARKSON PK SALARIES | - | - | - | - | - | - | - | |
| 746 | 1521070006020 | LARKSON PARK CAPITAL PURCHASE | - | 15,683 | 94 | 48 | 20,910 | 52,275 | (20,816) | |
| 747 | 1521080004009 | CAPITAL-FOX MEADOW SALARIES | - | - | - | - | - | - | - | |
| 749 | 1521080006020 | FOX MEADOW CAPITAL | 1,700 | 6,101 | 7,180 | 6,653 | 14,641 | 30,503 | (7,461) | |
| 750 | 1520000007091 | PARKS GENERAL -100kLOAN REPMT | - | - | - | - | - | - | - | |
| 751 | 1521069147090 | LOAN REPAYMENT-1.4k | - | - | 140,814 | 132,376 | 140,813 | 144,938 | 1 | |
| 752 | | OTHER CAPITAL EXPENSES | 10,130 | 30,133 | 198,236 | 171,376 | 208,990 | 286,258 | (10,754) | |
| 753 | | TOTAL CAPITAL REVENUE | 10 | - | | 135 | - | 30,000 | - | |
| 755 | | TOTAL CAPITAL EXPENSES | 10,130 | 30,133 | 198,236 | 171,376 | 208,990 | 286,258 | (10,754) | |
| 756 | | RESERVES | (10,120) | (30,133) | (198,236) | (171,241) | (208,990) | (256,258) | 10,754 | |
| OTHER SOURCES | | | | | | | | | | |
| 759 | Fund Transfers | | | | | | | | | |
| 760 | 1521069149991 | TRANS. FROM RECREATION | - | - | - | 85,385 | - | 49,000 | - | |
| 761 | 1521069149992 | TRANS. FROM CORPORATE | - | - | - | 140,500 | - | 97,850 | - | |
| 762 | 1521069149993 | TRANS. FROM NSSRA | - | - | - | 170,000 | - | 111,200 | - | |
| 763 | | | - | - | - | 395,885 | - | 258,050 | - | |
| 764 | | | | | | | | | - | |
| 765 | | | | | | | | | - | |
| 766 | | | | | | | | | | |
| 767 | | | | | | | | | | |
| 768 | RESERVES | | | | | | | | | |
| 769 | | Fund Balance-Beginning | | | 296,903 | | 289,319 | 289,319 | | |
| 770 | | Fiscal Year Reserves | | | (198,236) | | (208,990) | 1,793 | | |
| 771 | | Fund Balance-Ending | | | 98,667 | | 80,329 | 291,112 | | |

NORTHFIELD PARK DISTRICT
 DETAILED BALANCE SHEET
 FOR PERIOD ENDING 04/30/14

| ACCOUNT # | DESCRIPTION | 04/30/14 | 04/31/13 | \$ CHANGE | % CHANGE |
|--|-----------------------------|------------------------|------------------------|------------------------|---------------|
| ASSETS | | | | | |
| 01-0-000-000-1000 | OPERATING-NORTHVIEW | \$ 37,215.42 | \$ 83,293.42 | \$ (46,078.00) | -123.8% |
| 01-0-000-000-1003 | PETTY-NVB | 652.87 | 1,335.87 | (683) | -104.6% |
| 01-0-000-000-1007 | ILLINOIS FUNDS MONEY MARKET | 545.01 | 544.32 | 1 | 0.1% |
| 01-0-000-000-1010 | NORTHVIEW TAX ACCT | 1,151,270.57 | 978,580.40 | 172,690 | 15.0% |
| 01-0-000-000-1013 | PETTY CASH BOX @ COMM CTR | 100.00 | 100.00 | - | 0.0% |
| CASH | | \$ 1,189,789.87 | \$ 1,063,860.01 | \$ 125,929.86 | 10.6% |
| 01-0-000-000-1200 | ACCOUNTS RECEIVABLE | \$ 29,519.29 | \$ 29,463.59 | 56 | 0.2% |
| | PROVIDED FOR LONG TERM DEBT | 108,335.00 | 116,670 | (8,335) | -7.7% |
| | PROVIDED FOR LONG TERM DEBT | 330,106.00 | 465,106.00 | (135,000) | -40.9% |
| OTHER ASSETS | | \$ 474,207.54 | \$ 612,354.59 | (138,147) | -29.1% |
| TOTAL ASSETS | | \$ 1,663,997.41 | \$ 1,676,214.60 | \$ (12,217.19) | -0.7% |
| LIABILITIES AND FUND EQUITY | | | | | |
| LIABILITIES | | | | | |
| 0X-0-000-000-2000 | ACCOUNTS PAYABLE | (0.03) | (0.03) | - | |
| 0X-0-000-000-2010 | ACCRUED PAYROLL | 13,127.83 | 6,627.83 | \$ 6,500.00 | |
| 01-0-000-000-2050 | DEFERRED INCOME | 102,115.20 | 94,596.00 | \$ 7,519.20 | |
| 0X-0-000-000-2100 | FICA/FEDERAL WITHHOLDING | - | (8.04) | \$ 8.04 | |
| 0X-0-000-000-2101 | ILLINOIS TAX WITHHOLDING | - | (1.58) | \$ 1.58 | |
| 0X-0-000-000-2105 | HEALTH CARE FSA | 572.60 | 763.30 | \$ (190.70) | -25.0% |
| 01-0-000-000-2106 | DEPENDANT CARE FSA | 142.88 | 142.88 | \$ - | |
| 0X-0-000-000-2300 | FAMILY CREDIT | 1,462.50 | 1,479.50 | \$ (17.00) | -1.1% |
| | LOAN-NORTHVIEW BANK | 330,106.00 | 465,106.00 | \$ (135,000.00) | |
| | LOAN-VILLAGE OF NORTHFIELD | 108,335.00 | 116,670.00 | \$ (8,335.00) | -7.1% |
| TOTAL LIABILITIES | | \$ 555,861.98 | \$ 685,375.86 | \$ (129,513.88) | |
| TOTAL LIABILITIES | | | | | |
| FUND EQUITY | | | | | |
| - | | | | | |
| 01-0-000-000-9000 | FUND BALANCE | \$ 841,446.74 | \$ 718,734.15 | \$ 122,712.59 | 14.6% |
| | FUND SURPLUS (DEFICIT) | 266,689.00 | 272,105 | (5,416) | -2.0% |
| TOTAL FUND EQUITY | | 1,108,135.74 | 990,839 | 117,297 | 0.13 |
| TOTAL LIABILITIES AND FUND EQUITY | | \$ 1,663,997.72 | \$ 1,676,215.01 | \$ (12,217.29) | -0.7% |

May, 2014
Board Report
Submitted by: Jennifer Sweeney

Fall Brochure

Staff will begin working on the fall brochure very soon. Some of the classes we added mid-year: Music and Amazing Art have been very popular so we will be trying these again next school year. Hopefully the incoming kindergarteners will be as involved as the kindergarteners were this school year.

Camp

It has been difficult to assess where camp registration is because there is a week difference in the camp start date this year. Our deadline is May 27th and we have been sending out frequent reminders about the deadline. We will accept registration after May 27th, but there will be a \$75 late fee per family. The trend right now seems to show that we are up in registrations at Giggle Gang, Sports Camp and the CIT program and down at Trailblazers and Explorers Camps.

Fourth of July

So far we have received \$7670 in sponsorships for the 4th of July. The budget is \$8200 so we are still waiting to hear from a couple of organizations and will be sending out another round of sponsorship forms to those businesses that donated at the \$100 level last year.

**Board Report
May 2014
DeDe Kern**

Programs

Spring enrichment programs are going well. The new program offerings, Music Class and Itty Bitty Fun are being well received. Staff is working on securing dates for Fall programs and has met with a couple of vendors to investigate offering one or two new one-day workshops for kids or perhaps kids/ parents.

Rentals

The rental season at Clarkson has started back up with 12 rentals booked for the month of May.

Birthday Parties

There are 3 birthday parties for the month of April.

Seniors

On Thursday, May 15th members of the senior group came to the community center for a Lunch and Learn program. Debbie Kushnir from the Northfield branch of the Winnetka-Northfield library came and presented to the group. We had five participants for the event.

Camp 2014

The final stages of camp planning are in progress. Camp supplies are being ordered, staff trainings and CPR certifications are scheduled, and the last batch of counselors are being hired. Staff had a number of counselors who were hired for the summer back out for a variety of reasons (family vacations, unexpected summer school etc.). As a result, spots that had been filled became available. Staff still has a solid number of applications to choose from and interviews are being held from those applications.

Communications and Marketing

Monthly submissions for the Eagle-Dolphin Newsletter, Winnetka Talk, Northfield News, Winnetka Current. Facebook updates. Staff has been with Mariano's as they have rented the Clarkson Lodge to host three job fairs since the Northfield store opened. Staff met with the store manager recently to discuss sponsorship opportunities for upcoming Park District events. Staff will be following up with the store manager to further discuss in the coming weeks.

**May, 2014
Board Report
Submitted by: Neal Barron**

Spring Athletics

Spring athletics end the week after Memorial Day.

Gym Rentals/Open Gym

D'Silva's basketball rental ends Memorial Day weekend.

Concessions

Part time staff is outside, weather permitting they are matched up with baseball schedules. Memorial Day tournament is May 22-25.

**May 2014
Northfield Park District Board Meeting
Parks & Facilities Report
Submitted by Bill Byron**

Willow Park

- We are currently flooded after the 2.5" rainfall on Thursday night. The temporary dam at the bridge on Willow Rd is seemingly affecting the rate at which the water exits the park, so we are working with the engineers to see if there is a solution to this problem.
- Weather permitting we will begin mulching the week of May 19th.
- Our spring fertilization will also likely occur the week of May 19th.
- If conditions permit, we would like to core aerify the areas of the athletic fields where flood water stood for long periods of time to reduce compaction.

Clarkson Park

- Clarkson Park also flooded, though with minimal damage. We had to pump out the Cavallari shelter, and there is some debris cleanup, but nothing too major.
- Weather permitting we will be applying broadleaf weed control next week when conditions are good.
- We installed security cameras around the facility as we have had a number of vandalism incidents over the past few years.

Community Center

- The lobby floors will be refinished over Memorial Day Weekend.
- We also installed security cameras here to help us with loss prevention.

Fox Meadow

- The wetland area is scheduled for two more maintenance visits before the end of June.
- We will be adding playground chips in the near future to keep the playground ADA compliant.